



Hygiene Concept

Event: HIBEF BEAMLINe Opening and Symposium at EuXFEL

Date: 31st August 2021, 10:00-12:00 hrs CET

Place: European XFEL GmbH/Holzoppel 4/22869 Schenefeld/Germany

Hygiene Officer: Tobias Haas

Event description

Depending on the weather, the event will take place in a tent that is open on at least two sides on the outdoor area of the European XFEL GmbH. Based on the spatial capacities, the number of visitors is limited to 120 invited guests. They will be seated in rows of 10 chairs with a distance of 1.5m between the rows of chairs in the tent. Key notes, lectures and panel discussions will take place on the stage in the tent. Catering will be provided as a flying buffet in and next to the tent. Please find enclosed "Schedule of the Event" and "Outline of the Event".

Restricted access

Access to the European XFEL site is prohibited for visitors who have cold- or flu-like symptoms, as well as for visitors who have tested positive for SARS-COV-2 with either a PCR or an antigen test, or are a first contact of a positively tested person.

Access to the venue will be controlled, participation is only possible after prior registration, participants' contact details are available to European XFEL.

Testing

All visitors - including those who have been vaccinated against COVID-19 and those who have recovered from it - need the following in order to participate in the event:

- a recent negative PCR test not older than 72 hours

OR

- a negative antigen rapid test with corresponding documentation from a test centre, not older than 24 hours

OR

- a negative self-test that is not older than 24 hours. Self-tests will be offered free of charge on the day of the event in a tent at the car opposite XFEL's Gate House. Visitors without proof of testing who test themselves on site are asked to allow at least 20 minutes extra to test and wait for the result.

Participants who are staying at the Guest House of European XFEL have to present a negative PCR test that is not older than 72 hours.

Individual measures

Visitors must disinfect their hands before entering the event. Disinfection dispensers will be provided by the European XFEL.

Every visitor is obliged to wear a medical mask covering mouth and nose (surgical mask/FFP2/KN95/N95) when entering, leaving and staying within the venue. The mask can be removed as soon as a fixed seat is taken. When getting up and moving around the premises it has to be worn at all times. The same applies to employees of the organiser and employees of external service providers. Speakers and the moderator are exempt from the obligation to wear a mask when active on stage.

Toilet facilities are signposted in the main building of the European XFEL (XHQ). After using the toilet facilities, hands must be disinfected.

Social distancing

Visitors will be assigned a fixed seat on site. Seating will be arranged in such a way as to allow the social distancing as specified by the latest public Corona regulations.

Entry to and exit from the venue will also be in compliance with social distancing rules.

The avoidance of queues and larger gatherings will be ensured by hygiene supervisors.

Event-related measures

Cleaning of frequently touched surfaces and objects as well as sanitary facilities will be carried out regularly during the event. Hand disinfectant dispensers will be available in the tent. If weather conditions permit, the side walls of the visitors' tent will remain open.

Suitable access regulations, a restriction on the number of people and the obligation to wear a medical face mask will be in place for the use of the toilet facilities. According to the size of the toilet rooms, the number of people allowed to be in the toilet room at the same time is limited: The social distancing rules of 1.5 metres must be observed. If necessary, individual toilets or urinals will be blocked.

Stage situation

- Stage size 5m x 3m, 30cm height
- Lectern and 5 standing tables for the participants of the discussion rounds with a distance of 1.5 m
- Moderator and panelists with collar microphone with transmitter

Catering

- Face masks and hygienic gloves for all service and kitchen employees
- Disinfection dispensers in the entrance area of the "BeamStop" restaurant and all catering areas
- One-way rules for guests and staff
- Food is served covered in flying buffet form
- No salt, sugar and pepper shakers at the tables
- Use of industrial dishwashers with higher temperature for hygiene safety and Covid prevention
- Regular cleaning and disinfection of all catering areas as well as all work equipment used

Documentation of attendees

The contact details of all participants will be taken by the organisers in accordance with data protection regulations. Data will be kept for three weeks and then deleted. Participation without providing personal data is not possible.

Instruction

All participants will receive a flyer with the applicable hygiene rules before the start of the event and will also receive a short verbal briefing. This hygiene concept will be made known to all event service providers prior to the event. The content of the concept and the need to comply with it will be pointed out.